WARLCA COUNTY CONSTITUTION CHANGE

The following Constitution change was submitted at the (date) _____Meeting of the (County) _____ Rural Letter Carriers' Association. **If adopted, the County Secretary/Treasurer will update the County Constitution appropriately, and then send the complete updated County Constitution to the State Secretary/Treasurer.**

The following procedures are suggested for effectively presenting county-adopted Constitution Changes:

1) Place only one Constitution per sheet.
2) Present in Word document format.
3) Formatting instructions:
   (a) Font - Times New Roman; Font Size - 11
   (b) New Language **BOLD**; **Omitted** Language ~~Strike Through~~
   (c) Article _____ Section _____ Paragraph _____

   Explanatory paragraphs should be headed as follows: (If spaces below are inadequate, use additional sheets with the appropriate heading)

PRESENT LANGUAGE:

PROPOSED LANGUAGE:

INTENT OF / REASON FOR CHANGE:

Adopted? (circle one) **Yes** **or** **No**

Signature _____ **Date**_____

County Secretary

This form to be kept for two years by County Secretary/Treasurer